

श्रेणी : II
SERIES : II

Daman 9th September, 2016 18 Bhadra 1938 (Saka)

सं. : 35
No.

सरकारी राजपत्र OFFICIAL GAZETTE



सत्यमेव जयते
भारत सरकार
Government of India

संघ प्रदेश दमण एवं दीव प्रशासन

U.T. ADMINISTRATION OF DAMAN & DIU

प्राधिकरण द्वारा प्रकाशित
PUBLISHED BY AUTHORITY

95/PDDRDA/2016
No. DRDA/DMN/1/17/2016-17/47
District Rural Development Agency,
Daman & Diu, District Panchayat Campus,
Dholar, Moti Daman,
Daman – 396 220.

Dated : 08/09/2016

- Read : 1) Order No. : Q-13016/2/2016-VMC dated 26/07/2016 issued by the adviser (Stat.), Government of India, Ministry of Rural Development (Vigilance & Monitoring Cell) New Delhi.
- 2) Order No. : COL/DMN/DRDA/2011-12/241 dated 19/07/2011 issued by the Deputy Secretary (Dev.), Secretariat, Daman.

NOTIFICATION

In pursuance of the order quoted at Sr. No. 1 in the preamble above, the Administrator of Daman & Diu UT is hereby pleased to constitute the District Development Coordination and Monitoring Committee (DDCMC). The composition of the committee is as follows :-

(A) Daman District

1	Member of Parliament, UT of Daman & Diu	Chairperson
2	District Magistrate/Collector, Daman	Member Secretary
3	President, Municipal Council	Member

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4	President, District Panchayat	Member
5	05 Members to be nominated by Chairperson from elected Sarpanches (including 02 woman)	Member
6	Chief Executive Officer, District Panchayat	Member
7	Chief Officer, Municipal Council	Member
8	Project Director, DRDA	Member
9	One Member from a reputed NGO, to be nominated by the Chairperson	Member
10	One representative each of SC, ST and Women to be nominated by the Chairperson	Member
11	Lead Bank Officer	Member
12	Senior Superintendent/Superintendent of the Postal Department	Member
13	District level nodal functionaries of all Programmes	Member

(A) Diu District

1	Member of Parliament, UT of Daman & Diu	Chairperson
2	District Magistrate/Collector, Diu	Member Secretary
3	President, Municipal Council	Member
4	President, District Panchayat	Member
5	02 Members to be nominated by Chairperson from elected Sarpanches (including 01 woman)	Member
6	Chief Executive Officer, District Panchayat	Member
7	Chief Officer, Municipal Council	Member
8	Project Director, DRDA	Member
9	One Member from a reputed NGO, to be nominated by the Chairperson	Member
10	One representative each of SC, ST and Women to be nominated by the Chairperson	Member
11	Lead Bank Officer	Member
12	Senior Superintendent/Superintendent of the Postal Department	Member
13	District level nodal functionaries of all Programmes	Member

The Committee will be known as "DISHA"

➤ Terms of Reference

- (i) Ensure that all programmes are implemented in accordance with the guidelines.
- (ii) Facilitate coordinated solution to remove constraints of any kind.
- (iii) Facilitate the smooth implementation of priorities determined by the DPC.
- (iv) Resolve matters related to provision of land and space for faster roll out of priorities.
- (v) Guide DPCs about all the national programmes and how they can be leveraged for transformation of the district.

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- (vi) Identify issues for follow up in Parliament and Local Governments for timely achievement of objectives.
- (vii) Intensively monitor all time bound national initiatives for universal coverage.
- (viii) Address implementation constraints to improve designs of approved programmes or to make mid-course corrections.
- (ix) Look into complaints/alleged irregularities received in respect of the implementation of the programmes, including complaints of wrong selection of beneficiaries, mis-appropriation/diversion of funds and recommend follow-up action. The Committee should have the authority to summon and inspect any record for this purpose. The Committee may refer any matter for enquiry to the District Collector/CEO of the District Panchayat/Project Director of DRDA (or Poverty Alleviation Unit) or suggest action to be taken in accordance with the rules which should be acted upon by him within 30 days.
- (x) Closely review the flow of fund including the funds allocated, funds released by both Centre and the U.T., utilization and unspent balance under each Scheme.

➤ **Programmes to be covered by DDCMC**

The DDCMC will cover all non-statutory of Government of India that are administered in general however, the functions of schemes that have been specifically assigned under a statute cannot be assigned to any other committee for monitoring. In such cases, the extant statutory provisions will prevail. These schemes may be covered :

1. Mahatma Gandhi National Rural Employment Guarantee Scheme (MGNREGS)
2. Deen Dayal Antyodaya Yojana-NRLM
3. Deen Dayal Upadhaya-Gramin Kaushalya Yojana (DU-GKY)
4. Pradhan Mantri Gram Sadak Yojana (PMGSY)
5. National Social Assistance Programme (NSAP)
6. Pradhan Mantri Awas Yojana (Housing for All-Urban)
7. Pradhan Mantri Gramin Awas Yojana (PMAY-G)
8. Swachhh Bharat Mission (SBM)
9. Swachhh Bharat Mission – Gramin (SBM-G)
10. National Rural Drinking Water Programme (NRDWP)
11. Pradhan Mantri Krishi Sinchai Yojana (PMKSY)-Intregated Watershed Management Programme (IWMP)
12. Digital India Land Record Modernization Programme (NLRMP)
13. Deen Dayal Upadhyay Gram Jyoti Yojana (DDUGJY)
14. Shyama Prasad Mukherjee Rurban Mission – National Rurban Mission (NruM)
15. National Heritage City Development and Augmentation Yojana (HRIDAY)
16. Atal Mission for Rejuvenation and Urban Transformation (AMRUT)

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17. Smart City Mission
18. Ujjwal Discom Assurance Yojana (UDAY)
19. Pradhan Mantri Fasal Bima Yojana (PMFBY)
20. National Health Mission (NHM)
21. Sarva Siksha Abhiyan (SSA)
22. Intregrated Child Development Scheme (ICDS)
23. Mid-Day Meal Scheme
- 24: Pradhan Mantri UJJWALA Yojana (PMUY) – LPG Connection to BPL families
25. Jal Marg Vikash Project
26. Pradhan Mantri Kaushal Vikas Yojana
27. Digital India – Public Internet Access Programme – providing Common Service Centre in each Gram Panchayat
28. Infrastructure related programme like Telecom, railways, highways, waterways, mines etc.

Any other programmes which need to be monitored by the DDCMC as and when felt necessary.

➤ **Number of Meetings**

Meeting of the DDCMC should be held at least once every Quarter, after giving sufficient notice to the Hon'ble MP and all other Members. The meetings can be convened even if all the members of the Committee have not been nominated. If no Chairperson is present, the Member who are present should elect a Chairperson from among themselves to preside over the scheduled meeting.

➤ **Illustrative Schedule of Meetings**

Every DDCMC will have to evolve its own system of agenda setting for the quarterly meeting. An illustrative schedule of meeting of DDCMC is given below :

April – Planning and Coordination Meeting where all the budgetary approvals under Central, UT and Local Government Budgets could be presented and implementation issues resolved for effective coordination. Planning and Coordination meeting may also review and ensure balanced dispersal of projects with reference to Central, UT and Local Government Budgets. Clear timelines and targets for implementation could be firmed up at this meeting

July – First Implementation Review of Programmes as per the implementation plan and time frame agreed in the first meeting

October – Second Implementation Review of programmes to identify the constrains to timely completion of works.

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February – Final Assessment of Progress made during the year.

Meeting may be arranged on third Saturday of April, July, October and February with the permission of the Chairperson.

Member Secretary should be personally responsible for convening meetings.

➤ **Agenda and Follow up action**

A–Agenda :

Action Taken on the recommendation of the previous meeting should be the first agenda item for the next meeting. The agenda should be contain substantive issues to facilitate improvement in quality of implementation of the programmes. The status of the irregularities pointed out during the previous meeting should form integral part of the check-list during review meetings with the UT/Districts.

B–Follow up action :

Officers in-charge of the line departments executing the programmes review by DDCMC should assist the Committee in the discharge of its functions. Follow up action on recommendations of the DDCMCs should be initiated within 30 days of the meeting.

Proceedings of meetings will be sent to relevant Ministry/Department for action. Action taken shall be monitored in DDCMC meetings.

Meeting notice should be reach to all the members at least 15 days prior to the meeting. Agenda note should be reach to all the members at least 10 days prior to the meeting and proceedings of the meetings should be issued within 10 days of the meeting.

The Member Secretary should ensure that meeting notice, agenda notes and proceedings of meetings are uploaded on the website of the Ministry of Rural Development and also the website of the UT.

➤ **Expenditure for the meeting**

The District Administration may incur expenditure on holding the meeting of DDCMC at district level adhering to the norms applicable. The total expenditure should not, however, exceed Rs. 2,00,000/- per meeting and the bills should be cleared by DRDA (or District Panchayat) based on actual. The norms for the expenditure for DDCMC are given below :

- a. Non official members of DDCMC should be entitled for reimbursement of expenditure on local travel within the district for attending the Meetings as applicable to Group A officers of the UT.
- b. Daily allowance may be allowed to non official members at the DA rate applicable for Group A Officers of the UT.
- c. The District Administration may incur expenditure on light refreshments arrangement of venue, minimum stationery required, etc.

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- d. Regarding other logistic and infrastructural facilities required for the functioning of the DDCMC, the facilities available with the district headquarters may be made use of.
- e. No expenditure should be allowed on items like computer, office accommodation, furniture, telephone etc.
- f. The records of expenditure should be maintained at the district level and claims should be made by DRDA (or District Panchayat) based on actual.

➤ **Powers of the Committee**

These Committees will have Coordination and Monitoring powers. Its role is to remove obstacles to timely completion of approved projects. It will have powers in seeking follow up of issues raised during the deliberation. The District Collector will be the Member Secretary responsible for the timely follow up on recommendation.

This supercedes, the order No. COL/DMN/DRDA/2011-12/241 dated 19/07/2011 mentioned at Sr. No. 2 in the preamble above.

By order and in the name of
Administrator of Daman & Diu

Sd/-
(**NARINDER PASSI**)
Dy. Secretary (RD)
Daman and Diu.
